

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY
REGULAR COMMISSION MEETING
MINUTES
TUESDAY, JULY 24, 2018**

A regular meeting of the Ontario International Airport Authority was held on Tuesday, July 24, 2018, at 1923 E. Avion Street, Room 100, Ontario, California.

Notice of said meeting was duly given in the time and manner prescribed by law.

CALL TO ORDER

President Wapner called the Ontario International Airport Authority Commission meeting to order at 3:00 p.m.

ROLL CALL

PRESENT: Commissioners: Curt Hagman, Ronald O. Loveridge and Alan D. Wapner.

ABSENT: Commissioners: Jim W. Bowman, Julia Gouw

Also present were: Chief Executive Officer Mark A. Thorpe, General Counsel Lori D. Ballance and Assistant Secretary Claudia Y. Isbell.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chief Executive Officer Thorpe.

PUBLIC COMMENT

Jesse Fonseca: spoke about noise concerns and flight patterns.

Rudy Favila: spoke on concerns of diversity on the OIAA board.

Pablo Dominguez: spoke on his concerns regarding flight fees.

Hearing no other requests to speak, President Wapner recessed the regular meeting of the Ontario International Airport Authority to Closed Session at 3:08 p.m. with all Commissioners in attendance except Secretary Bowman and Commissioner Gouw.

CLOSED SESSION

- GC 54957.6, CONFERENCE WITH LABOR NEGOTIATORS
Negotiating Parties; Ontario International Airport Authority: President Wapner;
Employee: Chief Executive Officer: Mark A. Thorpe
- GC 54956.9(d)(1), CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
San Bernardino Court Case No. CIVDS1816332

The Ontario International Airport Authority Commission regular meeting was reconvened in public session at 3:33 p.m.

CLOSED SESSION REPORT

President Wapner announced there was no reportable action.

POSSIBLE CONFLICT OF INTEREST ISSUES

1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Note: agenda item contractors, subcontractors and agents which may require member abstentions due to conflict of interests and financial interests. Commission Member abstentions shall be stated under this item for recordation on the appropriate item.

There were no conflict of interests reported.

CONSENT CALENDAR

MOTION: Moved by Commissioner Hagman, seconded by Vice President Loveridge and carried by a vote of 3-0-2, with Secretary Bowman and Commissioner Gouw absent, to approve the consent calendar as presented and adopt Resolution No. 2018-14.

2. APPROVAL OF MINUTES

Approved minutes for the regular meeting of the Ontario International Airport Authority on June 24, 2018, approving same as on file with the Secretary/Assistant Secretary.

3. BILLS/PAYROLL

Approved bills from June 1, 2018 through June 30, 2018 and Payroll June 1, 2018 through June 30, 2018.

4. APPROVAL OF MEETING STIPENDS

The Ontario International Airport Authority Commission approved meeting stipends for President Wapner and Commissioner Hagman.

5. A RESOLUTION AMENDING THE EXHIBIT TO THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY CONFLICT OF INTEREST CODE

The Ontario International Airport Authority (OIAA) Commission adopted a Resolution amending the Exhibit to the OIAA's Conflict of Interest Code to update position classification titles and filing requirements for OIAA employees. The proposed action has no direct fiscal impact.

RESOLUTION NO. 2018-14 A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY, APPROVING AND ADOPTING AN AMENDED EXHIBIT OF THE CONFLICT OF INTEREST CODE PURSUANT TO THE POLITICAL REFORM ACT OF 1974

6. APPROVE THE SELECTION OF AND AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AND EXECUTE A CONTRACT WITH LEIGH FISHER INC. FOR AS-NEEDED AIRPORT PLANNING AND SUPPORT SERVICES AT ONTARIO INTERNATIONAL AIRPORT

The Ontario International Airport Authority (OIAA) approved the selection of and authorized the CEO to negotiate and execute contracts with Leigh Fisher, Inc., for on-call, as-needed airport planning and support services for Airport Improvement Program (AIP) funded projects that are approved by the OIAA Commission through OIAA's capital planning and programming process. At this time, there is no fiscal impact for approving the selection of Leigh Fisher, Inc. Airport planning and support services will be contracted and assigned to Leigh Fisher, Inc. as-needed. At that time, a contract for Leigh Fisher, Inc. will be executed by the CEO for the required airport planning and support services as needed for the projects.

7. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AND EXECUTE A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AND ALTA ENVIRONMENTAL TO PREPARE AN AIRPORT AIR QUALITY IMPROVEMENT PLAN

The Ontario International Airport Authority (OIAA) authorized the Chief Executive Officer (CEO) to negotiate and execute a professional services agreement between the OIAA and Alta Environmental (Alta) to prepare the Airport Air Quality Improvement Plan (AQIP). The agreement between OIAA and Alta to prepare an AQIP is estimated on a time and materials basis for approximately \$83,600 and will be absorbed within current budget appropriations for Fiscal Year 2018-19 budget.

8. AUTHORIZE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AND EXECUTE A PURCHASE AND SALE AGREEMENT BETWEEN OIAA AND ONTARIO INTERNATIONAL AIRPORT TERMINAL & EQUIPMENT COMPANY TO CONVEY CERTAIN EQUIPMENT AND VEHICLES

The Ontario International Airport Authority authorized the Chief Executive Officer to enter into a purchase and sale agreement with Ontario International Airport Terminal & Equipment Company ("ONT-TEC") to convey certain vehicles and equipment to ONT-TEC at market values appraised by a third-party. The Airport Authority is an independent economic enterprise, which funds its fiscal Budget through income derived from airlines, tenants, and other users of the airport. If approved, the agreement will generate direct income to the OIAA in the amount of approximately \$350.7 thousand plus interest income of approximately \$6.0 thousand. Under the agreement, ONT-TEC will pay OIAA on an installment basis. Note that title and insurance risk will transfer upon execution of the agreement.

9. APPROVAL OF AN AGREEMENT BETWEEN THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AND FOX SPORTS COLLEGE PARTNERSHIPS

The Ontario International Airport Authority (OIAA) Commission approved an agreement with Fox Sports College Partnerships. The agreement between the OIAA and Fox Sports Partnerships is estimated to cost \$350,000 per year and was approved within the FY 2018-2019 budget appropriation.

ADMINISTRATIVE DISCUSSION/ACTION/REPORT

10. CHIEF EXECUTIVE OFFICER EMPLOYMENT AGREEMENT AMENDMENT

The Ontario International Airport Authority (OIAA) Commission approved a revised employment agreement with Mark A. Thorpe to serve as the Chief Executive Officer of the Ontario International Airport Authority. Appropriations for the ongoing salary and associated benefits costs have been included in the Authority's baseline operating budget and the Adopted Budget for Fiscal Year 2018-19. Funding for future years' costs will be included in the respective operating budgets for those periods.

MOTION: Moved by Commissioner Hagman, seconded by Vice President Loveridge and carried by a vote of 3-0-2, with Vice Secretary Bowman and Commissioner Gouw absent, to approve a revised employment agreement with Mark A. Thorpe.

STAFF MATTERS

CEO Thorpe gave a brief update on ONT cargo and passenger travel.

COMMISSIONER MATTERS

Commissioner Hagman had no comments.

Vice President Loveridge asked how flights to Taipei were doing.

CEO Thorpe stated flights were doing well.

President Wapner had no comments

ADJOURNMENT

President Wapner adjourned the Ontario International Airport Authority Commission meeting at 3:43 p.m.

RESPECTFULLY SUBMITTED:



CLAUDIA Y. ISBELL, CLERK OF THE BOARD

APPROVED:



ALAN D. WAPNER, PRESIDENT
ONTARIO INTERNATIONAL AIRPORT AUTHORITY